



Meeting: **Adults and Communities Overview and Scrutiny Committee**

Date/Time: **Tuesday, 20 June 2017 at 2.30 pm**

Location: **Sparkenhoe Committee Room, County Hall, Glenfield**

Contact: **Miss G Duckworth (0116 3056226)**

Email: **gemma.duckworth@leics.gov.uk**

Membership

(Chairman)

Dr. P. Bremner CC Mr. W. Liquorish JP CC
Ms. L. Broadley CC Mr. J. Miah CC
Mr. M. H. Charlesworth CC Mr T. Parton CC
Mrs. H. J. Fryer CC Mr. T. J. Richardson CC
Mr. D. Jennings CC

**Please note: this meeting will be filmed for live or subsequent broadcast via the Council's web site at <http://www.leicestershire.gov.uk>
– Notices will be on display at the meeting explaining the arrangements.**

AGENDA

| <u>Item</u> | <u>Report by</u> |
|--|------------------|
| 1. Appointment of Chairman | |
| To note that Mr. T. Richardson CC was nominated Chairman elect to the Adults and Communities Overview and Scrutiny Committee Overview and Scrutiny Committee at the Annual Meeting of the County Council held on 17 May 2017 | |
| 2. Election of Deputy Chairman | |
| 3. Minutes of the meeting held on 7 March 2017 | (Pages 5 - 8) |
| 4. Question Time. | |



5. Questions asked by members under Standing Order 7(3) and 7(5).
 6. To advise of any other items which the Chairman has decided to take as urgent elsewhere on the agenda.
 7. Declarations of interest in respect of items on the agenda.
 8. Declarations of the Party Whip in accordance with Overview and Scrutiny Procedure Rule 16.
 9. Presentation of Petitions under Standing Order 36.
 10. Future Strategy for the Delivery of Library Services - Progress Report on Community Managed Libraries. Director of Adults and Communities (Pages 9 - 16)
 11. Help to Live at Home Implementation, Procurement and Lessons Learned. Director of Adults and Communities (Pages 17 - 56)
 12. Supporting People with Learning Disabilities into Employment. Director of Adults and Communities (Pages 57 - 60)
 13. Date of next meeting.
- The next meeting of the Committee is scheduled to take place on 12 September 2017 at 2.00pm
14. Any other items which the Chairman has decided to take as urgent.

QUESTIONING BY MEMBERS OF OVERVIEW AND SCRUTINY

Members serving on Overview and Scrutiny have a key role in providing constructive yet robust challenge to proposals put forward by the Cabinet and Officers. One of the most important skills is the ability to extract information by means of questions so that it can help inform comments and recommendations from Overview and Scrutiny bodies.

Members clearly cannot be expected to be experts in every topic under scrutiny and nor is there an expectation that they so be. Asking questions of 'experts' can be difficult and intimidating but often posing questions from a lay perspective would allow members to obtain a better perspective and understanding of the issue at hand.

Set out below are some key questions members may consider asking when considering reports on particular issues. The list of questions is not intended as a comprehensive list but as a general guide. Depending on the issue under consideration there may be specific questions members may wish to ask.

Key Questions:

- Why are we doing this?
- Why do we have to offer this service?
- How does this fit in with the Council's priorities?
- Which of our key partners are involved? Do they share the objectives and is the service to be joined up?
- Who is providing this service and why have we chosen this approach? What other options were considered and why were these discarded?
- Who has been consulted and what has the response been? How, if at all, have their views been taken into account in this proposal?

If it is a new service:

- Who are the main beneficiaries of the service? (could be a particular group or an area)
- What difference will providing this service make to them – What will be different and how will we know if we have succeeded?
- How much will it cost and how is it to be funded?
- What are the risks to the successful delivery of the service?

If it is a reduction in an existing service:

- Which groups are affected? Is the impact greater on any particular group and, if so, which group and what plans do you have to help mitigate the impact?
- When are the proposals to be implemented and do you have any transitional arrangements for those who will no longer receive the service?
- What savings do you expect to generate and what was expected in the budget? Are there any redundancies?
- What are the risks of not delivering as intended? If this happens, what contingency measures have you in place?